

# **Work Control Operator Center Duty List CTT Assignment (~~Bartow Combined Cycle/Suncoast CT's~~)**

**Outline of duties (not all inclusive or limited to) for Work Control Operator Center Assignments CTT:**

## 1. Work Management

- Attend DSSR and weekly scheduling meeting as an Operations representative.
- Assist with scheduling equipment repairs/PM to minimize impact to plant capability.
- Identify work that would put the unit at RISK. Help create a mitigation plan.
- Work with the Work Management Team to improve corrective work order planning / scheduling / repair. Provide support as required for the work planning process.
- Work with planners and Operations Coordinator to review backlog and assist in identifying work to schedule for repair or work that should be cancelled.

## 2. Configuration Management

- Assist ~~Configuration Management Specialist~~ with configuration control of updated equipment including P&ID, print, and one-line print redlining and revision distribution.
- Assist with and maintain proper control of plant tagging and labeling. Ensure the TagsPro LOTO database matches the equipment ID tags and labels.
- Create/revise standard LOTOs as necessary.
- Review Operating Procedures for input/validation as requested.

## 3. Unplanned or Planned Outages and Projects

- Review outage hold work on a monthly basis. Collaborate with outage planners to ensure scope is understood and LOTOs are developed and ready.
- The WCC CTT will perform work control center duties for outages and projects in addition to running unit duties. Review the Reserve Shutdown and Maintenance Outage (flex outage) lists to ensure LOTOs are prepared and ready to implement.
- Attend outage planning and scheduling meetings.
- Support project work as necessary.

## 4. Lockout/Tagout programs.

- Create LOTOs for all scheduled work. Track daily LOTO activity.
- Determine LOTO needs during the next 24 hours. Communicate with Operating Shift when assistance is needed to perform LOTO duties.
- Isolate/restore LOTOs as requested. Work with Operations shift for LOTO needs.
- Assist PTC to conduct training on the LOTO process.
- Perform Lockout/Tagout Assessments as per Ops Protocol requirements and station requirements
- Work with Operating shift to ensure Post Maintenance Testing is conducted (as necessary) for all completed work upon restoring a LOTO.
- Become a program owner for the "Tags Pro" software and LOTO process. This will allow the WCC CTT to perform the following responsibilities:

- review and recommend changes to the LOTO procedure and LOTO-related Standing Orders
- participating in annual program assessments,
- maintain the Tags Pro LOTO Database.
- work with operating shifts to develop and maintain LOTO standards. Ensure that LOTO Standards are accurate and isolation boundaries provide adequate protection for identified Hazardous Energies